This is an example of the Letter of Intent, which has to be completed by each partner participating in an application for an ITEA 4 project.

This letter must be:

* printed on company notepaper
* signed by an authorised person
* provided to the ITEA Office within two weeks after the PO submission deadline, by uploading it to the ITEA Community website or sending it by email to [info@itea4.org](mailto:info@itea4.org)

[Company logo]

[Company name/address]

## LETTER OF INTENT

The undersigned, partner in the [TITLE] project, intends to participate in this project, should it be accepted by the ITEA Board.

[Name of company/organisation] [Date] [Authorised signature]